Importing to Canada: Process at a Glance

YOU

CANADA

UNITED STATES

CBSA CANADA CUSTOMS

SUPPLIER

STEP 1

You issue a Purchase Order to your supplier in the United States.

STEP 2

Your supplier readies the order for shipping. They also prepare the Bill of Lading and the customs documents: A Canada Customs Invoice and USMCA Certificate of Origin (if eligible). Free document templates are available at: **http://bilsi.com/forms/#online-forms**

STEP 3

Your supplier gives the Customs Invoice and USMCA Certificate to the carrier when the shipment is picked up. Some U.S. shippers will also transmit the shipment information directly to BILSI.

STEP 4

If the shipment information wasn't previously transmitted electronically to BILSI, the carrier must fax or email the customs documents to us well in advance of the driver reaching the border.

STEP 5

Before arrival, BILSI will prepare your B3 Customs Entry on your behalf and transmit it electronically to Canada Border Services Agency (CBSA).

STEP 6

When your shipment arrives at the border, CBSA determines whether to release or inspect the goods.

STEP 7

Once released by Customs, your shipment is delivered to you by the carrier.

STEP 8

Upon receipt, you verify that the quantities and products were accurately reflected on both your supplier's invoice and on your Customs Entry.

For more information email **customs@bilsi.com** or call **(905) 606-2222 ext. 381**

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